



Republic of Kenya
MINISTRY OF HEALTH

GOOD DISPENSING PRACTICES

1

1. Receive prescriptions

- Check accuracy of information on patient
- Check validity of prescription
- Verify any discrepancy with prescriber or patient
- Request for remaining pills and do a pill count

PRESCRIPTIONS



2

2. Interpret Prescription

- Review patient medication history to verify current prescription
- Check if medicine and dosage is appropriate
- Check for medicines interactions
- Communicate any discrepancies to prescriber



3

3. Retrieve medication from storage

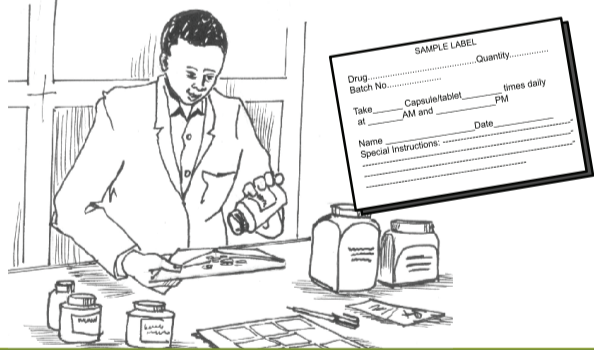
- Select the appropriate medication
- Check the general condition of the medication
- Use "First Expire First Out" principle
- Double check drug identity, strength and dosage form



4

4. Prepare and process

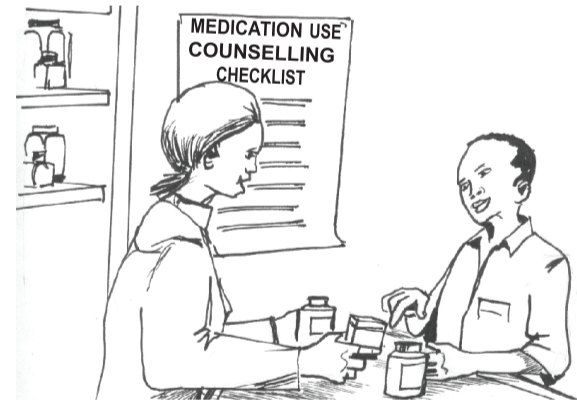
- Count medicines using dispensing tray or counter
- Put medicines in moisture-proof, light protective, child protective containers
- Label medication as per sample label
- Counter check medicines prepared against prescription



5

5. Counsel the patient

- Communicate correct use of medicines to the patient
- Ensure patient understands all instructions
- Discuss side effects and important interactions



6

6. Keep records

- Update patient appointment card
- Complete all dispensing records at the time of dispensing

